



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

JULITA M. CONCEPCION
President and General Manager,
FASTBOOKS EDUCATIONAL SUPPLY, INC.,
1239 Instruccion St., Brgy. 514,
Zone 51, Sampaloc, Manila

Ma'am:

Notice is hereby given to **FASTBOOKS EDUCATIONAL SUPPLY, INC.,** with the attached Contract of Procurement and to proceed your work regarding the **TEXTBOOKS AND INSTRUCTIONAL MATERIALS EXPENSES LOT - 2 FOREIGN BOOKS** effective DEC 29 2023.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing attached copies in the space provided. Keep one copy and return the others to the Southern Luzon State University.

Very truly yours,


NILO H. DATOR, EdD.
OIC, University President

I acknowledge receipt of this Notice on DEC 29 2023

Name of the Bidder: JULITA M. CONCEPCION
PRES & GENERAL MANAGER

Authorized Signature: 